



MEETING OF MAYOR AND COUNCIL
JANUARY 21, 2026 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:00pm, and all stood for a moment of silence for our armed forces.

* CALLING OF THE ROLL

Mayor Slavicek

Council President Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Also in attendance was Borough Attorney Sandra Graise, Borough Engineer Kevin Meade and Business Administrator Matthew Crane.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune newspaper, Borough website and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 1, 2026. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that

individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Jamesburg Police Department's new Chief of Police Jason Mueller introduced himself and expressed how he is looking forward to working with everyone.

* ACCEPTANCE OF MINUTES – December 17, 2025

MOTION – Councilman Dzingleski SECONDED – Councilman Reid
ROLL CALL: 5-0

* ACCEPTANCE OF MINUTES – Reorganization Meeting January 1, 2026

MOTION – Councilman Dzingleski SECONDED – Councilman Duffy
ROLL CALL: 5-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for December 2025

RESOLUTIONS: 2026-

50: Bills List

51: Acceptance of the Resignation of Rocco Genovesi

52: Authorization to Enter into a Middlesex County Shared Radio Network Agreement
with the County of Middlesex

53: Acceptance of the Retirement of Carol Feig

54: Authorizing Payment No. 2 for Sutton Place, York Drive, and Madison Drive NJDOT
Municipal Aid Program, FY2024 in the Borough of Helmetta

55: Appointment of Back-Up Water/Sewer Operator

56: Resolution to Apply and Obtain a Recreation Grant from the New Jersey Department
of Community Affairs

57: Resolution for the Middlesex County Recycling Enhancement Grant

58: Resolution Authorizing Reimbursement to Lofts at Helmetta Pursuant to N.J.S.A.

40:67-23.2 et seq., as Amended for the Year 2025

59: Resolution Approving 2026 Temporary Budget Appropriation Amendment

60: Approval of Hiring of Seasonal Department of Public Works Employee

MOTION -Councilwoman Bohinski SECONDED – Councilman Karczewski

ROLL CALL: 5-0

* ORDINANCE 2026-01 (Second Reading and Adoption)

Calendar Year 2026 Ordinance to Exceed the Municipal Budget Appropriation Limits and to
Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

PUBLIC HEARING

MOTION – Councilman Karczewski SECONDED – Councilwoman Bohinski

ROLL CALL: 5-0

No one from the public spoke.

MOTION TO CLOSE – Councilman Karczewski SECONDED – Councilman Duffy
ROLL CALL: 5-0

MOTION TO ADOPT – Councilman Dzingleski SECONDED – Councilman Reid
ROLL CALL: 5-0

*ORDINANCE 2026-02 (First Reading/Introduction)

An Ordinance of the Borough of Helmetta, County of Middlesex, State of New Jersey, Amending Chapter 55 of the Borough Code entitled “Vehicles and Traffic” to establish a Borough-wide Prohibition on parking on Snow-covered Streets during Snow events and emergencies

MOTION – Councilman Dzingleski SECONDED – Councilwoman Bohinski
ROLL CALL: 5-0

* REPORTS of Committees, Mayor, Business Administrator, Municipal Clerk

Councilman Dzingleski invited everyone to tomorrow night’s Pizza and Pop with a Cop at the Community Center at 6:00pm, and Service and Sweets in February.

Councilman Reid stated that the Public Works Department did a great job with the past snowstorms and encouraged everyone to stay safe for the upcoming storm this weekend.

Council President Karczewski asked Chief Mueller if they will be having public safety meetings before the Council Meetings. The Chief stated that they will do whatever the Council likes. The past public safety report had nothing out of the ordinary.

Councilman Duffy asked the Business Administrator when they will be having a Finance Committee meeting. Mr. Crane stated that it has not been scheduled yet.

Councilwoman Bohinski read a report from the Director of the DPW:

Public Works Update:

Over the past several weeks, Public Works remained active through the holiday period and ongoing winter weather. Crew was on-site during holidays to salt roadways and clear walkways, while continuing routine borough-wide operations including curbside rounds, litter removal, garbage and dog waste collection, facility cleaning, and shop upkeep.

Winter preparedness and response have been a continued focus. We completed snow equipment maintenance after each storm and worked extended and overnight hours during multiple storm events. While we have experienced ongoing truck maintenance challenges, we have continued snow removal and road treatment to the best extent possible with the equipment available.

The department also addressed infrastructure and facility needs, including storm drain safety, cold patch road repairs, clearing waterways, exterior lighting repairs, playground swing maintenance, and various other tasks. Continued efforts were made to diagnose and manage issues with the 2008 F-550, including multiple repair attempts before towing it back to the shop. Was able to get running today. Leaning towards a fuel pump issue. Really need to keep it on the road with the 350 being down with a blown engine.

Administrative and coordination work continued as well, including training, payroll, samples, water system coordination with NJ Water, organization of water department records, and communication with HOAs and the Police Department. Water utilization reports, collection reports, DEP water inspection. LGU semiannual report.

Overall, Public Works has remained responsive and flexible, balancing daily operations, winter storm response, and equipment challenges while maintaining borough infrastructure and public safety.

Mayor Slavicek stated that Public Works and the Police Department did a great job during the last snowstorm and thanked them for their hard work.

Business Administrator Matthew Crane stated that the 2025 local recreation grant paperwork has been submitted. We are determining if the remaining money can be used to fix a sidewalk at the Community Center. He is continuing to work on the budget; we had a recreation meeting earlier tonight which will help him prepare for that as well. He is looking to schedule a future budget meeting soon.

Borough Engineer Kevin Meade stated that they are in touch with NJDOT to come out and sign off on the Sutton Place project. Weather permitting, they will also be closing out Borough Hall parking lot paving project soon as well.

Borough Clerk Melissa Hallerman stated that Governor Murphy recently signed a bill before the next administration came in and now Municipal Clerks are able to officiate marriages.

*** ADJOURNMENT**

There being no further business, a MOTION to adjourn the meeting was made by Councilwoman Bohinski and SECONDED by Councilman Duffy at 7:18pm. All were in favor.

Melissa Hallerman, RMC
Municipal Clerk

A handwritten signature in black ink, appearing to read "Mel Hall", written in a cursive style.

RESOLUTION

2026-50

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

Item Status	Purchase Types	Misc
Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All

Range: First to Last
Rcvd Batch Id Range: First to Last

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00390	06/02/25	SAM02	SAMUEL KLEIN & COMPANY										
1		2025 MUNICIPAL BUDGET			\$2,750.00	5-01-20-705-021	B	FINANCE OE	R	06/02/25	06/16/25		
2		2025 MUNICIPAL BUDGET			\$2,300.00	5-05-55-500-021	B	WATER OPERATING OE	R	06/02/25	06/16/25		
3		2025 MUNICIPAL BUDGET			\$2,300.00	5-07-55-500-021	B	SEWER OPERATING OE	R	06/02/25	06/16/25		
					<u>\$7,350.00</u>								
25-00487	06/30/25	BOH02	SANDRA BOHINSKI										
1		MEDICARE REIMBURSE 2025 4QTR			\$436.47	5-01-23-733-020	B	HEALTH INSURANCE EMPLOYEE	R	06/30/25	01/15/26		
25-00490	06/30/25	WIL04	WILSON, MARGARET										
1		MEDICARE REIMBURSE 2025 4QTR			\$339.45	5-01-23-733-020	B	HEALTH INSURANCE EMPLOYEE	R	06/30/25	01/15/26		
2		MEDICARE REIMBURSE 2025 4QTR			\$113.15	5-05-55-500-030	B	Health Insurance	R	06/30/25	01/15/26		
3		MEDICARE REIMBURSE 2025 4QTR			\$113.15	5-07-55-500-030	B	Health Insurance	R	06/30/25	01/15/26		
					<u>\$565.75</u>								
25-00893	11/26/25	HOM02	HOME DEPOT CREDIT SERVICES										
1		PAINT SUPPLIES			\$67.22	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	11/26/25	12/15/25		3033680
25-00911	12/04/25	EAS01	EAST BRUNSWICK WATER UTILITY										
1		DECEMBER 2025 WATER			\$35,164.23	5-05-55-500-025	B	PURCHASE OF WATER	R	12/04/25	01/15/26		
25-00916	12/08/25	AUT02	AUTO AUTHORITY										
1		MECHANICAL REPAIR TO CHIEF CAR			\$2,372.08	5-01-25-749-020	B	FIRE DEPARTMENT OE	R	12/08/25	01/15/26		16246

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
25-00977	12/23/25	AMAZO005				AMAZON CAPITAL SERVICES						
1	INV# 19MH-WQH3-GJXQ			B	\$28.23	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/23/25	01/15/26	19MH-WQH3-GJXQ
25-00978	12/23/25	HOM02				HOME DEPOT CREDIT SERVICES						
1	FUEL FOR SNOW BLOWERS			B	\$44.98	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	12/23/25	01/15/26	
25-00979	12/23/25	NOR01				NORCIA CORPORATION						
1	SNOW PLOW PARTS			B	\$231.07	5-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R	12/23/25	01/15/26	
2	SNOW PLOW PARTS			B	\$891.03	5-01-26-765-020	B	STREETS & ROADS OE	R	12/23/25	01/15/26	
					<u>\$1,122.10</u>							
26-00005	01/05/26	DYNAS005				DYNASTY COMMERCIAL CLEANING						
1	DECEMBER COM CENTER CLEANING			B	\$655.44	5-01-26-774-020	B	COMMUNITY CENTER OE	R	01/05/26	01/15/26	111
26-00006	01/05/26	NAPO2				JERSEY AUTO SUPPLY						
1	RELAY FOR 8500 LIGHTS			B	\$53.19	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/05/26	01/15/26	
26-00007	01/05/26	AUTOZ005				AUTOZONE, INC.						
1	PLOW PARTS			B	\$102.35	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/05/26	01/15/26	6450618727
26-00008	01/05/26	VORTE005				VORTEX SERVICES, LLC						
1	JETTING CCTV ERICKSON MAIN			B	\$4,000.00	5-07-55-500-021	B	SEWER OPERATING OE	R	01/05/26	01/15/26	
26-00009	01/05/26	MGL01				MGL PRINTING SOLUTIONS						
1	WATER/SEWER BILLS			B	\$495.00	5-07-55-500-021	B	SEWER OPERATING OE	R	01/05/26	01/15/26	220873
26-00011	01/05/26	MCU01				Middlesex Cty Utilities Auth						
1	DUMPING CHARGES-DECEMBER 2026			B	\$5,840.53	5-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE	R	01/05/26	01/15/26	
26-00020	01/09/26	NJL02				NJSLOM						
1	BOROUGH LABORER AD			B	\$115.00	6-01-20-701-020	B	ADMINISTRATOR OE	R	01/09/26	01/15/26	
26-00022	01/12/26	RUT04				RUTGERS, THE STATE UNIVERSITY						
1	CLERK'S CONFERENCE-HALLERMAN			B	\$492.00	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	01/12/26	01/15/26	

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00023	01/12/26	REG02			REGISTRARS ASSOC OF NJ									
1		2026 MEMBERSHIP- M HALLERMAN	\$25.00	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	01/12/26	01/15/26					
26-00024	01/12/26	WBM01			W.B. MASON									
1		COVER FOLDERS	\$143.40	6-01-31-834-020	B	OFFICE SUPPLIES	R	01/12/26	01/15/26					
26-00026	01/12/26	TRE06			TREASURER ST OF NJ/MARRIAGE									
1		OCT-DEC MARRIAGE LICENSES	\$200.00	5-01-55-001-286	B	STATE OF NJ MARRIAGE LIC	R	01/12/26	01/15/26					
26-00027	01/12/26	MELIS005			MELISSA HALLERMAN									
1		CLERK CONFERENCE ROOM	\$307.08	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	01/12/26	01/15/26					
26-00028	01/12/26	MID15			MIDDLESEX CO MUNICIPAL CLERKS									
1		2026 MEMBERSHIP- M HALLERMAN	\$100.00	6-01-20-120-020	B	MUNICIPAL CLERK OE	R	01/12/26	01/15/26					
26-00029	01/12/26	AMAZO005			AMAZON CAPITAL SERVICES									
1		CLEANING WIPES	\$69.95	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/12/26	01/15/26					17LV-CHQ1-47RN
26-00030	01/12/26	PCP			PC PROGRESSIVE									
1		OCT-DEC IT SERVICES	\$2,335.00	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/12/26	01/15/26					2025-005
26-00031	01/12/26	ROS02			THOMAS C. ROSELLI, ESQ.									
1		PUBLIC DEFENDER JANUARY 2026	\$400.00	6-01-20-712-020	B	LEGAL SERVICES OE	R	01/12/26	01/15/26					
26-00032	01/12/26	ONE02			ONE CALL CONCEPTS, INC.									
1		REGULAR LOCATES DECEMBER	\$11.40	5-01-26-765-020	B	STREETS & ROADS OE	R	01/12/26	01/15/26					
26-00033	01/12/26	FLORI005			FLORIO PERRUCCI STEINHARDT									
1		DECEMBER SERVICES	\$820.00	5-01-20-712-020	B	LEGAL SERVICES OE	R	01/12/26	01/15/26					
26-00034	01/12/26	MID26			MIDDLESEX COUNTY FIRE PREVENT									
1		GEORGE WALLACE-MEMBERSHIP 2026	\$50.00	6-01-25-752-020	B	FIRE PREVENTION BUREAU OE	R	01/12/26	01/20/26					

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00047	01/14/26	MGL01						MGL PRINTING SOLUTIONS					
1		1099 NEC/ENVELOPES		B	\$119.00	6-01-20-705-021	B	FINANCE OE	R	01/14/26	01/20/26		220983
26-00049	01/20/26	CONF005						CONFIRE FIRE PROTECTION SVS					
1		HOOD INSPECTION		B	\$254.60	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/20/26	01/20/26		0412302
26-00050	01/20/26	MUN08						MUNICIPAL CAPITAL FINANCE					
1		SAVIN PAYMENT #59 OF 60		B	\$247.35	6-01-31-832-020	B	COPYING	R	01/20/26	01/20/26		335525
26-00051	01/20/26	JCP01						JCP&L					
1		ACCT# 100 008 806 760		B	\$11.63	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
2		ACCT# 100 054 008 006		B	\$168.70	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
3		ACCT# 100 117 346 864		B	\$339.79	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
4		ACCT# 100 128 456 728		B	\$50.68	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
5		ACCT# 100 114 338 708		B	\$5.30	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
6		ACCT# 100 128 267 034		B	\$62.49	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
7		ACCT# 100 149 420 620		B	\$508.57	6-01-31-825-020	B	ELECTRICITY	R	01/20/26	01/20/26		
					<u>\$1,147.16</u>								
26-00052	01/20/26	W00005						WOODBRIIDGE DEPT OF HEALTH					
1		QTRLY PAYMENT 10/1/25-12/31/25		B	\$1,875.00	5-01-43-772-020	B	WOODBRIIDGE ANIMAL CONTROL	R	01/20/26	01/20/26		105
26-00053	01/20/26	HOM03						HOME NEWS & TRIBUNE					
1		INV# 7480166		B	\$101.59	5-01-20-120-020	B	MUNICIPAL CLERK OE	R	01/20/26	01/20/26		
26-00054	01/20/26	PUR01						PITNEY BOWES BANK PURCHASE PWR					
1		LATE FEES		B	\$65.93	5-01-31-831-020	B	POSTAGE	R	01/20/26	01/20/26		
26-00056	01/20/26	AMAZO005						AMAZON CAPITAL SERVICES					
1		INV# 1WGX-HVQ3-N9T7		B	\$68.66	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/20/26	01/20/26		1WGX-HVQ3-N9T7
2		INV# 1CVQ+NCHT-NKN4		B	\$32.87	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	01/20/26	01/20/26		1CVQ+NCHT-NKN4
					<u>\$101.53</u>								
26-00059	01/20/26	CENTE005						CENTER STATE ENGINEERING					

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00059	01/20/26	CENTE005	CENTER STATE ENGINEERING						Account Continued				
1	15 HIGH ST (OCT)		\$1,859.50	T-14-57-000-022	B	ESCROW - 15 HIGH STREET LLC	R				01/20/26	01/20/26	17462
2	SUTTON,YORK,MADISON DOT (OCT)		\$1,755.50	C-04-55-908-100	B	ROAD IMPROVEMENTS - SUTTON F R	R				01/20/26	01/20/26	17464
3	BORO HALL PARK LOT (OCT)		\$8,692.25	C-04-55-912-100	B	BOROUGH HALL PARKING LOT 202:	R				01/20/26	01/20/26	17465
5	SUTTON,YORK,MADISON (NOV)		\$591.00	C-04-55-908-100	B	ROAD IMPROVEMENTS - SUTTON F R	R				01/20/26	01/20/26	17463
6	BORO PARKIN LOT (NOV)		\$776.00	C-04-55-912-100	B	BOROUGH HALL PARKING LOT 202:	R				01/20/26	01/20/26	17528
7	15 HIGH STREET (DEC)		\$6,318.50	C-04-55-912-100	B	BOROUGH HALL PARKING LOT 202:	R				01/20/26	01/20/26	17605
8	SUTTON,YORK,MADISON		\$945.00	C-04-55-912-100	B	BOROUGH HALL PARKING LOT 202:	R				01/20/26	01/20/26	17606
9	BORO HALL PAVING (DEC)		\$1,846.50	C-04-55-912-100	B	BOROUGH HALL PARKING LOT 202:	R				01/20/26	01/20/26	17607
10	GENERAL ENGINEERING (DEC)		\$664.50	5-01-20-715-020	B	ENGINEERING SERVICE OE	R				01/20/26	01/20/26	17608
			\$23,448.75										
26-00060	01/21/26	VER02	VERIZON WIRELESS										
1	ACCT# 282659162-00001		\$143.12	5-01-20-701-020	B	ADMINISTRATOR OE	R				01/21/26	01/21/26	
2	ACCT# 282659162-00001		\$71.56	5-01-26-772-020	B	BUILDINGS & GROUNDS OE	R				01/21/26	01/21/26	
3	ACCT# 282659162-00001		\$71.56	5-01-22-725-020	B	CODE ENFORCEMENT OE	R				01/21/26	01/21/26	
			\$286.24										
26-00061	01/21/26	KELSO005	KELSO & BURGESS										
1	COURT SESSION- JANUARY 2026		\$600.00	6-01-25-757-020	B	MUNICIPAL PROSECUTOR OE	R				01/21/26	01/21/26	
26-00062	01/21/26	COMCA656	COMCAST										
1	ACCT# 8499 05 248 0023656		\$280.44	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R				01/21/26	01/21/26	
26-00063	01/21/26	COMCA649	COMCAST										
1	ACCT# 8499 05 248 0023649		\$212.91	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R				01/21/26	01/21/26	
2	ACCT# 8499 05 248 0023649		\$70.97	6-05-55-500-021	B	WATER OPERATING OE	R				01/21/26	01/21/26	
3	ACCT# 8499 05 248 0023649		\$70.97	6-07-55-500-021	B	SEWER OPERATING OE	R				01/21/26	01/21/26	
			\$354.85										

Total Purchase Orders: 60 Total P.O. Line Items: 88 Total List Amount: \$215,476.07 Total Void Amount: \$0.00

Totals by Year-Fund	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description							
CURRENT FUND	5-01	\$56,034.29	\$0.00	\$56,034.29	\$0.00	\$0.00	\$56,034.29
WATER OPERATING FUND	5-05	\$49,577.38	\$0.00	\$49,577.38	\$0.00	\$0.00	\$49,577.38
SEWER OPERATING FUND	5-07	\$6,908.15	\$0.00	\$6,908.15	\$0.00	\$0.00	\$6,908.15
	Year Total:	\$112,519.82	\$0.00	\$112,519.82	\$0.00	\$0.00	\$112,519.82
CURRENT FUND	6-01	\$4,973.55	\$0.00	\$4,973.55	\$0.00	\$0.00	\$4,973.55
WATER OPERATING FUND	6-05	\$570.97	\$0.00	\$570.97	\$0.00	\$0.00	\$570.97
SEWER OPERATING FUND	6-07	\$68,781.97	\$0.00	\$68,781.97	\$0.00	\$0.00	\$68,781.97
	Year Total:	\$74,326.49	\$0.00	\$74,326.49	\$0.00	\$0.00	\$74,326.49
GENERAL CAPITAL FUND	C-04	\$26,770.26	\$0.00	\$26,770.26	\$0.00	\$0.00	\$26,770.26
BUILDERS' ESCROW FUND	T-14	\$1,859.50	\$0.00	\$1,859.50	\$0.00	\$0.00	\$1,859.50
Total Of All Funds:		\$215,476.07	\$0.00	\$215,476.07	\$0.00	\$0.00	\$215,476.07

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
STATE OF NEW JERSEY**

RESOLUTION NO. 2026-51

**A RESOLUTION ACCEPTING THE RESIGNATION OF ROCCO GENOVESI FROM
THE POSITION OF DPW LABORER FOR THE BOROUGH OF HELMETTA**

WHEREAS, Rocco Genovesi has been employed by the Borough of Helmetta in the position of Department of Public Works (DPW) Laborer; and

WHEREAS, Mr. Genovesi has submitted his resignation from said position; and

WHEREAS, the Mayor and Borough Council desire to formally accept his resignation and acknowledge his service to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the resignation of Rocco Genovesi from the position of DPW Laborer is hereby accepted, effective February 27, 2026 and

BE IT FURTHER RESOLVED that the Mayor and Borough Council extend their appreciation to Mr. Genovesi for his service to the Borough of Helmetta and wish him success in his future endeavors; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Mr. Genovesi and placed in his personnel file. The Business Administration is authorized to notice for his replacement.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
STATE OF NEW JERSEY**

RESOLUTION NO. 2026-52

**A RESOLUTION AUTHORIZING THE BOROUGH OF HELMETTA TO
ENTER INTO A MIDDLESEX COUNTY SHARED RADIO NETWORK
AGREEMENT WITH THE COUNTY OF MIDDLESEX**

WHEREAS, the County of Middlesex has constructed a new P25 Phase II, 700/800-megahertz public safety radio network with microwave redundancy, known as the Middlesex County Radio Network (“MCRN”), for the purpose of improving public safety, public service communications, and interoperability; and

WHEREAS, the Borough of Helmetta (“Borough”) desires to utilize the MCRN for public safety and other authorized municipal communications as approved by the MCRN Administrator; and

WHEREAS, the County of Middlesex and the Borough of Helmetta are authorized to enter into a shared services agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., and N.J.S.A. 40A:11-5(2); and

WHEREAS, the proposed Middlesex County Shared Radio Network Agreement provides that the County shall furnish the radio network infrastructure at no cost to the Borough, while the Borough shall be responsible for its own radio equipment, including purchase, maintenance, repair, and compliance with all applicable network and Federal Communications Commission regulations; and

WHEREAS, the Agreement further provides for governance, confidentiality of radio programming, indemnification, proper use, priorities of access, and a ten (10) year term, with termination permitted upon not less than ninety (90) days written notice by either party; and

WHEREAS, the Borough Council has reviewed the terms and conditions of the Middlesex County Shared Radio Network Agreement and finds it to be in the best interests of the Borough of Helmetta and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute the **Middlesex County Shared Radio Network Agreement** with the County of Middlesex, in substantially the form presented to this Council, for a term of ten (10) years, commencing and terminating as set forth in the Agreement.
2. The Borough acknowledges and agrees to comply with all terms, conditions, rules, and regulations governing use of the Middlesex County Radio Network, including those

administered by the Middlesex County Department of Public Safety & Health, Radio Bureau Administrator, and any attached schedules.

3. The Borough further acknowledges that it shall retain full authority and responsibility for events occurring within its jurisdiction and shall indemnify and hold harmless the County of Middlesex as set forth in the Agreement.
4. This Resolution shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the County of Middlesex and such other officials as may be required.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk



MIDDLESEX

COUNTY • NJ

**DEPARTMENT OF PUBLIC
SAFETY & HEALTH**

**Middlesex
County's
Shared
Radio
Network
Agreement**



MIDDLESEX COUNTY SHARED RADIO NETWORK AGREEMENT

THIS AGREEMENT (hereinafter referred to as "Agreement") for the use of the Middlesex County Radio Network (hereinafter referred to as "MCRN") is made this ___ day _____ of _____, 2026. This Agreement is between the County of Middlesex, a municipal corporation, having its principal offices at 75 Bayard Street, New Brunswick, New Jersey 08901, (hereinafter referred to as "County") and the _____, a municipal corporation, having its principal offices at _____, (hereinafter referred to as "Municipality").

RECITALS

WHEREAS, the COUNTY has constructed a NEW p25 Phase II, 700/800-megahertz, radio network with microwave redundancy for the purpose of improving public safety and public service communications and interoperability; and

WHEREAS, the MUNICIPALITY desires the ability to use the MCRN for purposes that have been approved by the MCRN Administrator; and

WHEREAS, the COUNTY and the MUNICIPALITY are authorized to enter into this Agreement, pursuant to Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq. and N.J.S.A. 40A:11-5(2); and

WHEREAS, nothing in this Agreement is intended to reduce the MUNICIPALITY'S authority over responsibility for events occurring within its jurisdiction.

NOW, THEREFORE, it is mutually agreed by and between parties as follows:

- 1. **RECITALS:**
The Recitals identified above are incorporated into this Agreement by reference.
- 2. **SYSTEM OPERATION:**
The MCRN shall provide a P25 Phase II, 700/800-megahertz, microwave network for the Municipality's use.
- 3. **GOVERNANCE:**
By entering this Agreement, the MUNICIPALITY acknowledges that use of the MCRN will be controlled by the Middlesex County Department of Public Safety & Health, Radio Bureau Administrator. No actions by the Radio Network Administrator may be so broad in nature that they negatively affect or impact the operational legal integrity of the MUNICIPALITY.
- 4. **MUNICIPAL RADIOS:**
MUNICIPALITY agrees to provide and use only radios that are designed for use on the MCRN. The Middlesex County P25 Public Safety Radio Communications Network is manufactured by Harris Corporation. The COUNTY recommends using Harris radios on the network as the radio network has been designed to operate at optimal performance using Harris radios. The MUNICIPALITY may purchase

any radio that operates on the P25, Phase II, 700/800-megahertz radio network. In the event the MUNICIPALITY chooses to utilize an alternate product, other than a Harris product, from a different manufacturer, the MUNICIPALITY agrees to comply with the provisions set forth in the attached "Schedule A."

5. PROHIBITION FROM SELLING MCRN SERVICE:
MUNICIPALITY is strictly prohibited from selling or transferring service on the MCRN to another agency or entity.
6. EQUIPMENT MAINTENANCE & REPAIR:
MUNICIPALITY shall be responsible for the purchase, maintenance and repair of its radio equipment, including but not limited to portable radios, mobile radios, control station radios, and console equipment. All repairs shall be made through a County authorized repair facility. This is essential to maintain system integrity and continuity. It shall be the responsibility of MUNICIPALITY to notify the authorized repair facility when service to radio equipment operated by MUNICIPALITY is necessary.
7. CONFIDENTIALITY OF MUNICIPALITY RADIO PROGRAMMING:
MCRN considers programming of municipal radios confidential. The MUNICIPALITY may not divulge MCRN programming or database information in any way to any entity or person. The MUNICIPALITY shall be responsible for appointing two (2) Liaisons who shall have the sole authority, on behalf of the MUNICIPALITY, to request programming or database changes to the MCRN Administrator. The appointed Liaisons shall also be required to participate in MCRN user group training and meetings.
8. TERM OF AGREEMENT:
The MCRN agreement is for a term of ten (10) years with MUNICIPALITY. The COUNTY will provide the participating MUNICIPALITY with the infrastructure of the system at no cost to the MUNICIPALITY. The MUNICIPALITY shall be responsible for their radio components (mobiles/portables/ base-station etc.) and all associated costs for the maintenance, repair and upkeep of same.
9. PROPER USE OF RADIO NETWORK:
MUNICIPALITY must ensure that all of its users are in full compliance with MCRN and Federal Communications Commission (FCC) rules and regulations. Failure to comply may result in the loss of use for one or all radios depending on the violation. If any fines result from improper use, MUNICIPALITY shall be responsible for paying such fine. Any complaints of improper use shall be handled through the appointed liaison(s), which will be expected to investigate the complaint and report back to MCRN Administrator.
10. MUNICIPAL NETWORK ACCESS PRIORITIES:
The MCRN Administrator shall be responsible for establishing and maintaining access level priorities.

11. INDEMNIFICATION:

The MUNICIPALITY agrees to indemnify and hold harmless the COUNTY, including its officers, trustees, employees and agents against all claims, damages or causes of action which might arise as a result of acts, omissions or negligence of the MUNICIPALITY, its employees or its agents arising out of the MUNICIPALITY'S obligations under this Agreement.

12. AGREEMENT MODIFICATION; ENTIRE AGREEMENT:

This Agreement may only be amended in writing with the approval of the COUNTY and the MUNICIPALITY. This Agreement constitutes the entire agreement of the parties, and any previous oral or written agreements are superseded by this Agreement.

13. Compliance with Terms:

In the event, the MUNICIPALITY fails to comply with any of the terms set forth herein and the attached "Schedule A", and any other action which may compromise the integrity of the MCRN, the COUNTY shall have the exclusive discretion to immediately terminate this Agreement and impose any/all appropriate sanctions without any further notice to the MUNICIPALITY.

14. Termination of Agreement:

This Agreement shall be for a period of Ten (10) years commencing _____ and terminating _____. Either party may terminate this Agreement by providing no less than 90 days written notice of intent to terminate to the other party.

IN WITNESS WHEREOF, the parties have duly signed and sealed this agreement.

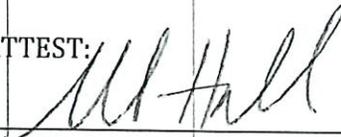
ATTEST:

COUNTY OF MIDDLESEX:

Erica Del Plato, Clerk
Board of County Commissioners

Ronald G. Rios, Director
Board of County Commissioners

ATTEST:



Melissa Hallerman, RMC

MUNICIPALITY:



APPROVED AS TO LEGAL FORM & SUBSTANCE:

Niki Athanasopoulos, Esq.
Senior Deputy County Counsel

"SCHEDULE A"

The Middlesex County P25 Public Safety Radio Communications Network is manufactured by Harris Corporation. Middlesex County recommends using Harris radios on the network as the radio network has been designed to operate at optimal performance using Harris radios. In the event the user chooses to operate an alternate product from a different manufacturer, the following provisions apply:

1. All non-Harris radios must be tested using a test plan that is outside of this agreement and approved by Middlesex County. Non-Harris radios must pass the critical tests outlined in the test plan. The cost of testing non-Harris radios shall be the responsibility of the radio user.
 - a. In the event the non-Harris radios do not pass all tests conducted, Middlesex County reserves the right to disallow the use of the non-Harris radio on the Middlesex County System.
 - b. Should the non-Harris radios pass all tests, then the following provisions apply to this agreement:
 - i. Periodically, the Middlesex County Radio Network receives updated operating software from Harris Corporation. The software updates are designed around the Harris product line, and it is possible that non-Harris radios may operate differently than anticipated following a system software update. In the event this situation occurs, the user is responsible for taking appropriate corrective action, including assuming all costs, to bring non-Harris radios into proper operational compliance.
 - ii. Following a system software update, Middlesex County, Harris Corporation, and the Middlesex County Radio Vendor shall be held harmless in the event non-Harris radios do not perform properly.
 - iii. Middlesex County reserves the right to require a radio user group to retest their non-Harris radios following a system software update. The cost of this testing shall be the responsibility of the radio user.
 - iv. Radio programming and associated costs shall be the responsibility of the radio user group.
 - v. Non-Harris radios shall be programmed to operate using the P25 Standard. No radios shall be permitted to be programmed to operate using non-P25 standard features.
 - vi. Radio user groups shall detail the following information to Middlesex County:
 1. The number of radios to be used on the Radio Network grouped by portable radio, mobile radio, control station radio, and radio dispatch console.
 2. The manufacturer, model number, and serial number of each radio to be used on the Radio Network. Middlesex County will assign radio ID

- numbers to all radios and communicate this information to the radio user group.
3. For mobile radios, the vehicle number shall be provided to Middlesex County. If a radio is transferred from one vehicle to another, the new vehicle number shall be updated and forwarded to Middlesex County.
 4. Emergency contact information for the radio user group's radios system administrator with an alternate contact person in the event the administrator is unavailable.
- vii. Radio system coverage is designed around Harris radio operating specifications. When different manufacturers' radios are to be deployed for use on the Middlesex County Radio Network, these radios may have different operating specifications such as receiver sensitivity and other specifications. In the event a non-Harris radio has operating specifications less than Harris radio units, radio coverage may be adversely affected. Radio user groups accept full responsibility for radio coverage when using non-Harris radio equipment.
 - viii. All P25 radios deployed onto the Middlesex County Radio System must have the ability to generate emergency or man-down notifications over the air. The specific programming for this function shall conform to Harris operating specifications. This feature will be tested as part of the initial radio testing described previously.
 - ix. Dispatch locations utilized by the radio user group may be outfitted with a variety of dispatch radio options. Middlesex County and its Radio System Vendor are available to provide guidance in configuring dispatch radio communications that conform to the Middlesex County Radio Network for best operating performance.
 - x. The Harris P25 Radio System provides many features that may not be supported by other manufacturers. Radio user groups assume responsibility for features that are not supported by other manufacturers.
 - xi. The Middlesex County Radio Network utilizes the AES 256 Encryption Standard. This is the only encryption format permitted to operate on the Middlesex County Radio Network.
 - xii. Radio talk groups will be agreed upon by the radio user group and Middlesex County prior to the radio user group activating radios on the radio network.
 - xiii. The P25 Dynamic Regrouping Feature is a requirement for all radios operating on the Middlesex County Radio Network and shall be part of initial testing.
 - xiv. All radios operating on the Middlesex County Radio Network must be capable of operating in Trunked Fail-soft Mode.
- c. Although the Middlesex County Radio Network has been designed and built with many layers of automatic redundancy in the event of an adverse situation, the potential for a communications disruption cannot be completely ruled out. In the

event of a radio system disruption, Middlesex County, Harris Corporation, and the Middlesex County Radio Vendor shall be held harmless in the event of such a disruption.

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX
STATE OF NEW JERSEY**

RESOLUTION 2026-53

**A RESOLUTION ACCEPTING THE RETIREMENT OF CAROL FEIG, UTILITY
COLLECTOR, AND COMMENDING HER FOR TWENTY (20) YEARS OF
DEDICATED SERVICE TO THE BOROUGH OF HELMETTA**

WHEREAS, Carol Feig has served the Borough of Helmetta faithfully and with distinction as Utility Collector for a period of twenty (20) years; and

WHEREAS, during her tenure, Carol Feig performed her duties with professionalism, integrity, and dedication, providing reliable service to the residents, officials, and staff of the Borough of Helmetta; and

WHEREAS, Carol Feig has demonstrated a strong commitment to public service and has contributed significantly to the efficient operation of the Borough's utility billing and collection functions; and

WHEREAS, Carol Feig has submitted her retirement, effective February 27, 2026, bringing to a close a long and commendable career in municipal service; and

WHEREAS, the Mayor and Borough Council of the Borough of Helmetta desire to formally accept her retirement and to express their sincere gratitude and appreciation for her many years of dedicated service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the retirement of Carol Feig as Utility Collector is hereby accepted, effective February 27, 2026; and

BE IT FURTHER RESOLVED that the Mayor and Borough Council extend their heartfelt thanks and appreciation to Carol Feig for her twenty (20) years of exemplary service and wish her continued health, happiness, and success in her retirement; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be presented to Carol Feig as a token of the Borough's appreciation and respect.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

#2026-54

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

AUTHORIZING PAYMENT NO. 2 FOR SUTTON PLACE, YORK DRIVE, AND MADISON DRIVE NJDOT MUNICIPAL AID PROGRAM, FY2024 IN THE BOROUGH OF HELMETTA

WHEREAS, the Mayor and Borough Council have received correspondence from Center State Engineering recommending Payment No. 2 for work performed by Z Brothers Concrete Contractors, Inc. for a period for a project known as **SUTTON PLACE, YORK DRIVE, AND MADISON DRIVE NJDOT MUNICIPAL AID PROGRAM, FY2024** in the Borough of Helmetta; and

WHEREAS, Center State Engineering advised that Payment No. 2 is for work performed by Z Brothers Concrete Contractors, Inc. on the above project in the amount of \$5,845.51 representing approximately 79% of the project being completed; and

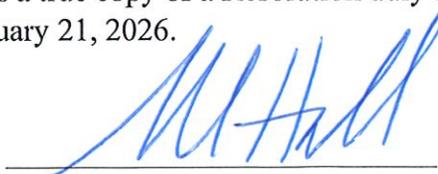
WHEREAS, the Borough awarded a contract to Z Brothers Concrete Contractors, Inc. on June 18, 2025. Payment is subject to Z Brothers Concrete Contractors, Inc. providing the required Certified Payroll Records and Project Manning Reports for the pay period.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Helmetta, in the County of Middlesex, the State of New Jersey, that Payment No.2, in the amount of \$5,845.51 for the aforesaid work is hereby approved.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

CENTER STATE ENGINEERING

481 Spotswood Englishtown Road, Monroe Township, New Jersey 08831

T 732.605.9440 F 732.605.9444

November 24, 2025

Borough of Helmetta
Matthew Crane, Borough Administrator
51 Main Street
Helmetta, NJ 08828

Re: Borough of Helmetta
Sutton Place, York Drive, & Madison Drive
NJDOT Municipal Aid Program, FY2024
Recommendation of Payment No. 2

Dear Mr. Crane:

Attached please find a copy of the contractor's invoice as prepared for the subject matter, as well as the corresponding certified payroll and manning reports.

Our office has inspected the completed work and finds the same to be satisfactorily completed. Consequently, our office recommends issuance of Payment No. 2 in the amount of \$5,845.51 to Z Brothers Concrete Contractors, Inc., representing approximately 79% of the project being completed.

If you should you have any questions or require further information regarding this matter, please contact our office.

Sincerely,



Kevin Meade, Jr., PE, CME
Borough Engineer

CC: Melissa Hallerman, Borough Clerk
Z Brothers Concrete Contractors, Inc.

ITEM NO.	UNIT	CONTRACT QUANTITY	APPROVED C.O. QUANTITY	TOTAL QUANTITY	BID PRICE	CONTRACT COST	APPROVED C.O. COST	TOTAL COST	QUANTITY THIS PERIOD	QUANTITY REMAINING	TOTAL PAYMENT THIS PERIOD
1	SF	32		32	\$0.01	\$0.32	\$0.00	\$0.32		32.00	\$0.00
2	LF	100		100	\$0.01	\$1.00	\$0.00	\$1.00		100.00	\$0.00
3	UNIT	2		2	\$0.01	\$0.02	\$0.00	\$0.02		2.00	\$0.00
4	UNIT	90		90	\$0.01	\$0.90	\$0.00	\$0.90		90.00	\$0.00
5	UNIT	140		140	\$0.01	\$1.40	\$0.00	\$1.40		140.00	\$0.00
6	UNIT	10		10	\$0.01	\$0.10	\$0.00	\$0.10		10.00	\$0.00
7	SF	392		392	\$10.00	\$3,920.00	\$0.00	\$3,920.00		146.00	\$0.00
8	Allow.	1		1	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00		0.44	\$0.00
9	Hour	300		300	\$0.01	\$3.00	\$0.00	\$3.00		300.00	\$0.00
10	Dollar	400		400	\$1.00	\$400.00	\$0.00	\$400.00		19.13	\$0.00
11	Dollar	200		200	\$1.00	\$200.00	\$0.00	\$200.00		1,253.46	\$1,253.46
12	SY	65		65	\$1.00	\$65.00	\$0.00	\$65.00		65.00	\$0.00
13	CY	25		25	\$0.01	\$0.25	\$0.00	\$0.25		25.00	\$0.00
14	SY	65		65	\$0.01	\$0.65	\$0.00	\$0.65		65.00	\$0.00
15	SY	3,180		3,180	\$4.00	\$12,720.00	\$0.00	\$12,720.00		197.70	\$0.00
16	Ton	20		20	\$70.00	\$1,400.00	\$0.00	\$1,400.00		20.00	\$0.00
17	Ton	25		25	\$70.00	\$1,750.00	\$0.00	\$1,750.00		25.00	\$0.00
18	Ton	460		460	\$93.65	\$43,079.00	\$0.00	\$43,079.00		35.00	\$0.00
19	LF	100		100	\$0.01	\$1.00	\$0.00	\$1.00		100.00	\$0.00
20	UNIT	1		1	\$4,700.00	\$4,700.00	\$0.00	\$4,700.00		0.00	\$0.00
21	UNIT	1		1	\$750.00	\$750.00	\$0.00	\$750.00		1.00	\$0.00
22	UNIT	2		2	\$1,800.00	\$3,600.00	\$0.00	\$3,600.00		0.00	\$0.00
23	UNIT	1		1	\$400.00	\$400.00	\$0.00	\$400.00		0.00	\$0.00
24	UNIT	70		70	\$108.00	\$7,560.00	\$0.00	\$7,560.00		1.00	\$0.00
25	SY	4		4	\$400.00	\$1,600.00	\$0.00	\$1,600.00		27.20	\$0.00
26	SY	25		25	\$110.00	\$2,750.00	\$0.00	\$2,750.00		10.20	\$0.00
27	SY	25		25	\$65.00	\$1,625.00	\$0.00	\$1,625.00		25.00	\$0.00
28	LF	40		40	\$60.00	\$2,400.00	\$0.00	\$2,400.00		6.00	\$0.00
29	LF	20		20	\$60.00	\$1,200.00	\$0.00	\$1,200.00		20.00	\$0.00
30	LF	400		400	\$1.10	\$440.00	\$0.00	\$440.00		0.00	\$0.00
31	LF	130		130	\$2.00	\$260.00	\$0.00	\$260.00		-54.00	\$0.00
32	LF	96		96	\$2.50	\$240.00	\$0.00	\$240.00		-141.00	\$0.00
33	LF	30		30	\$5.00	\$150.00	\$0.00	\$150.00		-2.00	\$0.00
34	UNIT	4		4	\$275.00	\$1,100.00	\$0.00	\$1,100.00		0.00	\$0.00
35	UNIT	5		5	\$0.01	\$0.05	\$0.00	\$0.05	2.00	-2.00	\$300.00
36	UNIT	5		5	\$0.01	\$0.05	\$0.00	\$0.05		5.00	\$0.00
37	UNIT	5		5	\$0.01	\$0.05	\$0.00	\$0.05		5.00	\$0.00
38	UNIT	4		4	\$5.00	\$20.00	\$0.00	\$20.00		4.00	\$0.00
39	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00
40	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00
41	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00
42	SY	85		85	\$10.00	\$850.00	\$0.00	\$850.00		72.90	\$0.00
43	SY	85		85	\$1.00	\$85.00	\$0.00	\$85.00		72.90	\$0.00
44	SY	85		85	\$1.00	\$85.00	\$0.00	\$85.00		72.90	\$0.00
Base Bid Total											
\$117,205.74											
\$1,272.29											

Pay Estimate
NJDOT FY 2024 - Base Bid (York Drive)
Borough of Helmetta, Middlesex County, NJ
 CSE No. HE24-005-01
 Bids Received May 7, 2025

Z Dunham
 344 Jerome Hill Road
 Sayreville, NJ 08872
 732378187
 mms@zindunham.com

PAYMENT NUMBER 2
 21-Nov-25

ITEM NO.		ITEM DESCRIPTION		UNIT	CONTRACT QUANTITY	APPROVED C.O. QUANTITY	TOTAL QUANTITY	BID PRICE	CONTRACT COST	APPROVED C.O. COST	TOTAL COST	QUANTITY THIS PERIOD	QUANTITY REMAINING	TOTAL PAYMENT THIS PERIOD
<p align="center">Pay Estimate NJDOT FY 2024 - Base Bid (York Drive) Borough of Helmetta, Middlesex County, NJ CSE No. HE24-005-01 Bids Received May 7, 2025</p>														
<p align="center">Z Brothers 344 James Hill Road Sayreville, NJ 08872 732573887 mzabrothers1@gmail.com</p>														
<p align="center">PAYMENT NUMBER 2 21-Nov-25</p>														
<p align="center">Pay Estimate Add Alternate No. 1 Madison Drive Borough of Helmetta, Middlesex County, NJ CSE No. HE24-005-01 Bids Received May 7, 2025</p>														
<p align="center">Z Brothers 344 James Hill Road Sayreville, NJ 08872 732573887 mzabrothers1@gmail.com</p>														
<p align="center">PAYMENT NUMBER 2 11-25-2025</p>														
ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	APPROVED C.O. QUANTITY	TOTAL QUANTITY	BID PRICE	CONTRACT COST	APPROVED C.O. COST	TOTAL COST	QUANTITY THIS PERIOD	QUANTITY REMAINING	TOTAL PAYMENT THIS PERIOD		
AA1-1	Inlet Filler, Type 1	SF	40		40	\$0.01	\$0.40	\$0.00	\$0.40		40.00	\$0.00		
AA1-2	Asphalt Price Adjustment	Dollar	400		400	\$1.00	\$400.00	\$0.00	\$400.00		400.00	\$0.00		
AA1-3	Final Price Adjustment	Dollar	200		200	\$1.00	\$200.00	\$0.00	\$200.00	21.47	178.53	\$17.47		
AA1-4	Removal of Pavement	CY	60		60	\$1.00	\$60.00	\$0.00	\$60.00	1,418.50	-1,418.50	\$1,418.50		
AA1-5	1-13. Soil Aggregate, Sub-Base (If & Where Directed)	CY	10		10	\$0.01	\$0.10	\$0.00	\$0.10		10.00	\$0.00		
AA1-6	Dense Graded Aggregate Base Course, 4" Thick	SF	60		60	\$0.01	\$0.60	\$0.00	\$0.60		60.00	\$0.00		
AA1-7	Milling, 2" Depth	SF	3,510		3,510	\$4.00	\$14,040.00	\$0.00	\$14,040.00		156.20	\$0.00		
AA1-8	Hot Mix Asphalt 19M64, Base Course, 4" Thick	Ton	20		20	\$90.00	\$1,800.00	\$0.00	\$1,800.00		0.00	\$0.00		
AA1-9	Hot Mix Asphalt 9.5M64, Leveling Course (If & Where Directed)	Ton	5		5	\$0.01	\$0.05	\$0.00	\$0.05		0.00	\$0.00		
AA1-10	Hot Mix Asphalt 9.5M64, Surface Course, 2" Thick	Ton	495		495	\$37.65	\$46,356.75	\$0.00	\$46,356.75		38.00	\$0.00		
AA1-11	Sealing of Cracks in Hot Mix Asphalt (If & Where Directed)	LF	60		60	\$0.01	\$0.60	\$0.00	\$0.60		60.00	\$0.00		
AA1-12	Speed Hump	UNIT	1		1	\$4,700.00	\$4,700.00	\$0.00	\$4,700.00		0.00	\$0.00		
AA1-13	Reset Casing, Inlet, Using Existing Casing	UNIT	6		6	\$1.00	\$6.00	\$0.00	\$6.00		1.00	\$0.00		
AA1-14	Concrete Sidewalk, 4" Thick	SF	0		0	\$0.00	\$0.00	\$0.00	\$0.00		0.00	\$0.00		
AA1-15	Decorative Warming Surface	SF	2		2	\$400.00	\$800.00	\$0.00	\$800.00		0.00	\$0.00		
AA1-16	Concrete Driveway, Reinforced, 6" Thick	SF	25		25	\$110.00	\$2,750.00	\$0.00	\$2,750.00		25.00	\$0.00		
AA1-17	Hot Mix Asphalt Driveway, 4" Thick	SF	25		25	\$65.00	\$1,625.00	\$0.00	\$1,625.00		25.00	\$0.00		
AA1-18	Concrete Curb	LF	20		20	\$60.00	\$1,200.00	\$0.00	\$1,200.00		6.00	\$0.00		
AA1-19	Granite Curb	LF	10		10	\$60.00	\$600.00	\$0.00	\$600.00		10.00	\$0.00		
AA1-20	Traffic Stripes, Thermoplastic, Yellow, 4" Wide, Double	LF	400		400	\$1.10	\$440.00	\$0.00	\$440.00		0.00	\$0.00		
AA1-21	Traffic Stripes, Thermoplastic, White, 6" Wide	LF	130		130	\$2.00	\$260.00	\$0.00	\$260.00		-22.00	\$0.00		
AA1-22	Traffic Stripes, Thermoplastic, White, 12" Wide	LF	96		96	\$2.50	\$240.00	\$0.00	\$240.00		8.00	\$0.00		
AA1-23	Traffic Stripes, Thermoplastic, White, 24" Wide	LF	30		30	\$5.00	\$150.00	\$0.00	\$150.00		-27.00	\$0.00		
AA1-24	Traffic Marking, Thermoplastic, White	UNIT	10		10	\$275.00	\$2,750.00	\$0.00	\$2,750.00		0.00	\$0.00		
AA1-25	Reset/Relocate Street Identification Sign	UNIT	1		1	\$150.00	\$150.00	\$0.00	\$150.00	7.00	-7.00	\$1,050.00		
AA1-26	Reset Valve Box (If & Where Directed)	UNIT	5		5	\$0.01	\$0.05	\$0.00	\$0.05		5.00	\$0.00		
AA1-27	Reset Casing (If & Where Directed)	UNIT	5		5	\$850.00	\$4,250.00	\$0.00	\$4,250.00		5.00	\$0.00		
AA1-28	Reset Casing, Manhole, Using New Casing	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00		
AA1-29	Trimming Existing Trees, Over 18" to 24" Diameter	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00		
AA1-30	Trimming Existing Trees, Over 24" to 30" Diameter	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00		
AA1-31	Trimming Existing Trees, Over 30" to 36" Diameter	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00		1.00	\$0.00		
AA1-32	Tressel Spreading, 5" Thick	SF	45		45	\$12.00	\$540.00	\$0.00	\$540.00		31.50	\$0.00		
AA1-33	Fertilizer and Seeding, Type 0/10	SF	45		45	\$1.00	\$45.00	\$0.00	\$45.00		31.50	\$0.00		
Add Alternate No. 1 Total										\$83,367.60	\$0.00	\$83,367.60	\$2,490.06	

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	APPROVED C.O. QUANTITY	TOTAL QUANTITY	BID PRICE	CONTRACT COST	APPROVED C.O. COST	TOTAL COST	QUANTITY THIS PERIOD	QUANTITY REMAINING	TOTAL PAYMENT THIS PERIOD
<p align="center">Pay Estimate NJDOT FY 2024 - Base Bid (York Drive) Borough of Helmetta, Middlesex County, NJ CSE No. HE24-005-01 Bids Received May 7, 2025</p>												
<p align="center">Z. Drewhorn 364 Jerome Hill Road Sayreville, NJ 08872 7322278887 marnabwheeler19@gmail.com</p>												
<p align="center">PAYMENT NUMBER 2 21-Nov-25</p>												

ITEM NO.	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	APPROVED C.O. QUANTITY	TOTAL QUANTITY	BID PRICE	CONTRACT COST	APPROVED C.O. COST	TOTAL COST	QUANTITY THIS PERIOD	QUANTITY REMAINING	TOTAL PAYMENT THIS PERIOD
<p align="center">Pay Estimate Add Alternate No. 2 Sutton Place Borough of Helmetta, Middlesex County, NJ CSE No. HE24-005-01 Bids Received May 7, 2025</p>												
<p align="center">PAYMENT NUMBER 2 11/26/2025</p>												
AA2-1	Inlet Filter, Type 1	SF	32		32	\$0.01	\$0.32	\$0.00	\$0.32		32.00	\$0.00
AA2-2	Asphalt Price Adjustment	Dollar	300		300	\$1.00	\$300.00	\$0.00	\$300.00	12.87	287.13	\$12.87
AA2-3	Fixed Price Adjustment	Dollar	200		200	\$1.00	\$200.00	\$0.00	\$200.00	886.79	-786.79	\$986.79
AA2-4	Removal of Pavement	SY	50		50	\$1.00	\$50.00	\$0.00	\$50.00	39.00	10.00	\$0.00
AA2-5	1-1 1/2" Soil Aggregate, Sub-Base (If & Where Directed)	CY	10		10	\$0.01	\$0.10	\$0.00	\$0.10	10.00	0.00	\$0.00
AA2-6	Dense Graded Aggregate Base Course, 4" Thick	SY	50		50	\$0.01	\$0.50	\$0.00	\$0.50	50.00	0.00	\$0.00
AA2-7	Milling, 2" Depth	SY	2,415		2,415	\$4.00	\$9,660.00	\$0.00	\$9,660.00	7.00	2,408.00	\$0.00
AA2-8	Hot Mix Asphalt 19M64, Base Course, 4" Thick	Ton	15		15	\$70.00	\$1,050.00	\$0.00	\$1,050.00	15.00	0.00	\$0.00
AA2-9	Hot Mix Asphalt 9.5M64, Levelling Course (If & Where Directed)	Ton	340		340	\$0.00	\$0.00	\$0.00	\$0.00	54.00	286.00	\$0.00
AA2-10	Hot Mix Asphalt 9.5M64, Surface Course, 2" Thick	Ton	340		340	\$91.65	\$31,161.00	\$0.00	\$31,161.00	64.00	276.00	\$0.00
AA2-11	Sealing of Cracks in Hot Mix Asphalt (If & Where Directed)	LF	60		60	\$0.01	\$0.60	\$0.00	\$0.60	60.00	0.00	\$0.00
AA2-12	Speed Hump	UNIT	2		2	\$4,700.00	\$9,400.00	\$0.00	\$9,400.00	0.00	2.00	\$0.00
AA2-13	Reset Curb, Inlet, Using Existing Casting	UNIT	4		4	\$4.00	\$4.00	\$0.00	\$4.00	4.00	0.00	\$0.00
AA2-14	Concrete Sidewalk, 4" Thick	SY	10		10	\$108.00	\$1,080.00	\$0.00	\$1,080.00	-1.00	11.00	\$0.00
AA2-15	Concrete Driveway, Reinforced, 6" Thick	SY	10		10	\$110.00	\$1,100.00	\$0.00	\$1,100.00	0.00	10.00	\$0.00
AA2-16	Hot Mix Asphalt Driveway, 4" Thick	SY	10		10	\$65.00	\$650.00	\$0.00	\$650.00	0.00	10.00	\$0.00
AA2-17	Granite Curb	LF	20		20	\$60.00	\$1,200.00	\$0.00	\$1,200.00	0.00	20.00	\$0.00
AA2-18	Traffic Stripes, Thermoplastic, Yellow 4" Wide, Double	LF	200		200	\$1.10	\$220.00	\$0.00	\$220.00	0.00	200.00	\$0.00
AA2-19	Traffic Stripes, Thermoplastic, White 6" Wide	LF	65		65	\$5.00	\$325.00	\$0.00	\$325.00	0.00	65.00	\$0.00
AA2-20	Traffic Stripes, Thermoplastic, White 12" Wide	LF	48		48	\$5.50	\$264.00	\$0.00	\$264.00	0.00	48.00	\$0.00
AA2-21	Traffic Stripes, Thermoplastic, White 24" Wide	LF	15		15	\$5.00	\$75.00	\$0.00	\$75.00	0.00	15.00	\$0.00
AA2-22	Marking, Delineator, White	UNIT	3		3	\$75.00	\$225.00	\$0.00	\$225.00	0.00	3.00	\$0.00
AA2-23	Reset Vehicle Box (If & Where Directed)	UNIT	1		1	\$150.00	\$150.00	\$0.00	\$150.00	0.00	1.00	\$0.00
AA2-24	Reset Vehicle Box (If & Where Directed)	UNIT	3		3	\$1.00	\$3.00	\$0.00	\$3.00	0.00	3.00	\$0.00
AA2-25	Reset Curb, Manhole, Use New Casting	UNIT	5		5	\$0.05	\$0.25	\$0.00	\$0.25	0.00	5.00	\$0.00
AA2-26	Reset Curb, Manhole, Use New Casting	UNIT	3		3	\$850.00	\$2,550.00	\$0.00	\$2,550.00	0.00	3.00	\$0.00
AA2-27	Trimming Existing Tree Over 18" to 24" Diameter	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00	0.00	1.00	\$0.00
AA2-28	Trimming Existing Tree Over 24" to 30" Diameter	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00	0.00	1.00	\$0.00
AA2-29	Trimming Existing Tree Over 30" to 16" Diameter	UNIT	1		1	\$1.00	\$1.00	\$0.00	\$1.00	0.00	1.00	\$0.00
AA2-30	Towall Spreading, 5" Thick	SY	10		10	\$12.00	\$120.00	\$0.00	\$120.00	0.00	10.00	\$0.00
AA2-31	Fertilizing and Seeding, Type GU	SY	10		10	\$10.00	\$100.00	\$0.00	\$100.00	0.00	10.00	\$0.00
Add Alternate No. 2 Total							\$60,744.57	\$0.00	\$60,744.57		-5.80	\$1,902.16

Project Total Base Bid Plus Add Alternates \$261,317.91
 Change Order Total \$0.00
 Project Total Cost \$261,317.91
 Payment Requested This Period
 Less Change
 Total Payment This Period
 Total Payment Requested to Date \$210,728.12
 Total Paid to Date (fwd this period) \$206,513.56
 Total Remaining \$4,214.56
 Contract Amount Remaining \$50,589.79

\$5,064.81
 \$119.30
 \$5,845.51
 \$210,728.12
 \$206,513.56
 \$4,214.56
 \$50,589.79

PAYMENT REQUISITION



PROJECT: Sutton Place, York Drive & Livingston Drive
 HO DATE: 11/11/2025
 APPLICATOR: BROTHERS
 APPLICATION NO: 2
 PREPARED: Revision 01 of 01
 PROJECT START DATE: Tuesday, November 11, 2025
 PROJECT END DATE: Tuesday, November 11, 2025

A	B	C	D		E		F		G		H		I	
			QUANTITY	UNIT PRICE	QUANTITY	UNIT PRICE	QUANTITY	UNIT PRICE	QUANTITY	UNIT PRICE	QUANTITY	UNIT PRICE	QUANTITY	UNIT PRICE
Alt Altern 01 Totals		\$ 83,312.61		\$ 64,965.27		\$ 2,000.06		\$ 74,556.81		\$ 6,879.32		\$ 1,932.79		\$ 49.00
Alt Altern 02 Totals		\$ 60,764.47		\$ 49,222.80		\$ 1,902.16		\$ 51,236.96		\$ 449.61		\$ 3,779.32		\$ 38.00
Base Bid + Altern 1 + Altern 2 Totals:		\$ 144,077.08		\$ 114,188.07		\$ 3,902.22		\$ 125,793.77		\$ 1,389.93		\$ 5,712.11		\$ 87.00
Alt 1	1	1.00	\$ 1.00	\$ 1.00		\$ 1.00		\$ 1.00		\$ 1.00		\$ 1.00		\$ 1.00
Alt 2	2	2.00	\$ 2.00	\$ 4.00		\$ 4.00		\$ 4.00		\$ 4.00		\$ 4.00		\$ 4.00
Alt 3	3	3.00	\$ 3.00	\$ 9.00		\$ 9.00		\$ 9.00		\$ 9.00		\$ 9.00		\$ 9.00
Alt 4	4	4.00	\$ 4.00	\$ 16.00		\$ 16.00		\$ 16.00		\$ 16.00		\$ 16.00		\$ 16.00
Alt 5	5	5.00	\$ 5.00	\$ 25.00		\$ 25.00		\$ 25.00		\$ 25.00		\$ 25.00		\$ 25.00
Alt 6	6	6.00	\$ 6.00	\$ 36.00		\$ 36.00		\$ 36.00		\$ 36.00		\$ 36.00		\$ 36.00
Alt 7	7	7.00	\$ 7.00	\$ 49.00		\$ 49.00		\$ 49.00		\$ 49.00		\$ 49.00		\$ 49.00
Alt 8	8	8.00	\$ 8.00	\$ 64.00		\$ 64.00		\$ 64.00		\$ 64.00		\$ 64.00		\$ 64.00
Alt 9	9	9.00	\$ 9.00	\$ 81.00		\$ 81.00		\$ 81.00		\$ 81.00		\$ 81.00		\$ 81.00
Alt 10	10	10.00	\$ 10.00	\$ 100.00		\$ 100.00		\$ 100.00		\$ 100.00		\$ 100.00		\$ 100.00
Alt 11	11	11.00	\$ 11.00	\$ 121.00		\$ 121.00		\$ 121.00		\$ 121.00		\$ 121.00		\$ 121.00
Alt 12	12	12.00	\$ 12.00	\$ 144.00		\$ 144.00		\$ 144.00		\$ 144.00		\$ 144.00		\$ 144.00
Alt 13	13	13.00	\$ 13.00	\$ 169.00		\$ 169.00		\$ 169.00		\$ 169.00		\$ 169.00		\$ 169.00
Alt 14	14	14.00	\$ 14.00	\$ 196.00		\$ 196.00		\$ 196.00		\$ 196.00		\$ 196.00		\$ 196.00
Alt 15	15	15.00	\$ 15.00	\$ 225.00		\$ 225.00		\$ 225.00		\$ 225.00		\$ 225.00		\$ 225.00
Alt 16	16	16.00	\$ 16.00	\$ 256.00		\$ 256.00		\$ 256.00		\$ 256.00		\$ 256.00		\$ 256.00
Alt 17	17	17.00	\$ 17.00	\$ 289.00		\$ 289.00		\$ 289.00		\$ 289.00		\$ 289.00		\$ 289.00
Alt 18	18	18.00	\$ 18.00	\$ 324.00		\$ 324.00		\$ 324.00		\$ 324.00		\$ 324.00		\$ 324.00
Alt 19	19	19.00	\$ 19.00	\$ 361.00		\$ 361.00		\$ 361.00		\$ 361.00		\$ 361.00		\$ 361.00
Alt 20	20	20.00	\$ 20.00	\$ 400.00		\$ 400.00		\$ 400.00		\$ 400.00		\$ 400.00		\$ 400.00
Alt 21	21	21.00	\$ 21.00	\$ 441.00		\$ 441.00		\$ 441.00		\$ 441.00		\$ 441.00		\$ 441.00
Alt 22	22	22.00	\$ 22.00	\$ 484.00		\$ 484.00		\$ 484.00		\$ 484.00		\$ 484.00		\$ 484.00
Alt 23	23	23.00	\$ 23.00	\$ 529.00		\$ 529.00		\$ 529.00		\$ 529.00		\$ 529.00		\$ 529.00
Alt 24	24	24.00	\$ 24.00	\$ 576.00		\$ 576.00		\$ 576.00		\$ 576.00		\$ 576.00		\$ 576.00
Alt 25	25	25.00	\$ 25.00	\$ 625.00		\$ 625.00		\$ 625.00		\$ 625.00		\$ 625.00		\$ 625.00
Alt 26	26	26.00	\$ 26.00	\$ 676.00		\$ 676.00		\$ 676.00		\$ 676.00		\$ 676.00		\$ 676.00
Alt 27	27	27.00	\$ 27.00	\$ 729.00		\$ 729.00		\$ 729.00		\$ 729.00		\$ 729.00		\$ 729.00
Alt 28	28	28.00	\$ 28.00	\$ 784.00		\$ 784.00		\$ 784.00		\$ 784.00		\$ 784.00		\$ 784.00
Alt 29	29	29.00	\$ 29.00	\$ 841.00		\$ 841.00		\$ 841.00		\$ 841.00		\$ 841.00		\$ 841.00
Alt 30	30	30.00	\$ 30.00	\$ 900.00		\$ 900.00		\$ 900.00		\$ 900.00		\$ 900.00		\$ 900.00
Alt 31	31	31.00	\$ 31.00	\$ 961.00		\$ 961.00		\$ 961.00		\$ 961.00		\$ 961.00		\$ 961.00
Alt 32	32	32.00	\$ 32.00	\$ 1,024.00		\$ 1,024.00		\$ 1,024.00		\$ 1,024.00		\$ 1,024.00		\$ 1,024.00
Alt 33	33	33.00	\$ 33.00	\$ 1,089.00		\$ 1,089.00		\$ 1,089.00		\$ 1,089.00		\$ 1,089.00		\$ 1,089.00
Alt 34	34	34.00	\$ 34.00	\$ 1,166.00		\$ 1,166.00		\$ 1,166.00		\$ 1,166.00		\$ 1,166.00		\$ 1,166.00
Alt 35	35	35.00	\$ 35.00	\$ 1,255.00		\$ 1,255.00		\$ 1,255.00		\$ 1,255.00		\$ 1,255.00		\$ 1,255.00
Alt 36	36	36.00	\$ 36.00	\$ 1,356.00		\$ 1,356.00		\$ 1,356.00		\$ 1,356.00		\$ 1,356.00		\$ 1,356.00
Alt 37	37	37.00	\$ 37.00	\$ 1,469.00		\$ 1,469.00		\$ 1,469.00		\$ 1,469.00		\$ 1,469.00		\$ 1,469.00
Alt 38	38	38.00	\$ 38.00	\$ 1,594.00		\$ 1,594.00		\$ 1,594.00		\$ 1,594.00		\$ 1,594.00		\$ 1,594.00
Alt 39	39	39.00	\$ 39.00	\$ 1,731.00		\$ 1,731.00		\$ 1,731.00		\$ 1,731.00		\$ 1,731.00		\$ 1,731.00
Alt 40	40	40.00	\$ 40.00	\$ 1,880.00		\$ 1,880.00		\$ 1,880.00		\$ 1,880.00		\$ 1,880.00		\$ 1,880.00
Alt 41	41	41.00	\$ 41.00	\$ 1,700.00		\$ 1,700.00		\$ 1,700.00		\$ 1,700.00		\$ 1,700.00		\$ 1,700.00
Alt 42	42	42.00	\$ 42.00	\$ 1,764.00		\$ 1,764.00		\$ 1,764.00		\$ 1,764.00		\$ 1,764.00		\$ 1,764.00
Alt 43	43	43.00	\$ 43.00	\$ 1,851.00		\$ 1,851.00		\$ 1,851.00		\$ 1,851.00		\$ 1,851.00		\$ 1,851.00
Alt 44	44	44.00	\$ 44.00	\$ 1,952.00		\$ 1,952.00		\$ 1,952.00		\$ 1,952.00		\$ 1,952.00		\$ 1,952.00
Alt 45	45	45.00	\$ 45.00	\$ 2,067.00		\$ 2,067.00		\$ 2,067.00		\$ 2,067.00		\$ 2,067.00		\$ 2,067.00
Alt 46	46	46.00	\$ 46.00	\$ 2,196.00		\$ 2,196.00		\$ 2,196.00		\$ 2,196.00		\$ 2,196.00		\$ 2,196.00
Alt 47	47	47.00	\$ 47.00	\$ 2,339.00		\$ 2,339.00		\$ 2,339.00		\$ 2,339.00		\$ 2,339.00		\$ 2,339.00
Alt 48	48	48.00	\$ 48.00	\$ 2,496.00		\$ 2,496.00		\$ 2,496.00		\$ 2,496.00		\$ 2,496.00		\$ 2,496.00
Alt 49	49	49.00	\$ 49.00	\$ 2,667.00		\$ 2,667.00		\$ 2,667.00		\$ 2,667.00		\$ 2,667.00		\$ 2,667.00
Alt 50	50	50.00	\$ 50.00	\$ 2,852.00		\$ 2,852.00		\$ 2,852.00		\$ 2,852.00		\$ 2,852.00		\$ 2,852.00
Alt 51	51	51.00	\$ 51.00	\$ 3,051.00		\$ 3,051.00		\$ 3,051.00		\$ 3,051.00		\$ 3,051.00		\$ 3,051.00
Alt 52	52	52.00	\$ 52.00	\$ 3,264.00		\$ 3,264.00		\$ 3,264.00		\$ 3,264.00		\$ 3,264.00		\$ 3,264.00
Alt 53	53	53.00	\$ 53.00	\$ 3,491.00		\$ 3,491.00		\$ 3,491.00		\$ 3,491.00		\$ 3,491.00		\$ 3,491.00
Alt 54	54	54.00	\$ 54.00	\$ 3,732.00		\$ 3,732.00		\$ 3,732.00		\$ 3,732.00		\$ 3,732.00		\$ 3,732.00
Alt 55	55	55.00	\$ 55.00	\$ 3,987.00		\$ 3,987.00		\$ 3,987.00		\$ 3,987.00		\$ 3,987.00		\$ 3,987.00
Alt 56	56	56.00	\$ 56.00	\$ 4,256.00		\$ 4,256.00		\$ 4,256.00		\$ 4,256.00		\$ 4,256.00		\$ 4,256.00
Alt 57	57	57.00	\$ 57.00	\$ 4,539.00		\$ 4,539.00		\$ 4,539.00		\$ 4,539.00		\$ 4,539.00		\$ 4,539.00
Alt 58	58	58.00	\$ 58.00	\$ 4,836.00		\$ 4,836.00		\$ 4,836.00		\$ 4,836.00		\$ 4,836.00		\$ 4,836.00
Alt 59	59	59.00	\$ 59.00	\$ 5,147.00		\$ 5,147.00		\$ 5,147.00		\$ 5,147.00		\$ 5,147.00		\$ 5,147.00
Alt 60	60	60.00	\$ 60.00	\$ 5,472.00		\$ 5,472.00		\$ 5,472.00		\$ 5,472.00		\$ 5,472.00		\$ 5,472.00
Alt 61	61	61.00	\$ 61.00	\$ 5,811.00		\$ 5,811.00		\$ 5,811.00		\$ 5,811.00		\$ 5,811.00		\$ 5,811.00
Alt 62	62	62.00	\$ 62.00	\$ 6,164.00		\$ 6,164.00		\$ 6,164.00		\$ 6,164.00		\$ 6,164.00		\$ 6,164.00
Alt 63	63	63.00	\$ 63.00	\$ 6,531.00		\$ 6,531.00		\$ 6,531.00		\$ 6,531.00		\$ 6,531.00		\$ 6,531.00
Alt 64	64	64.00	\$ 64.00	\$ 6,912.00		\$ 6,912.00		\$ 6,912.00		\$ 6,912.00		\$ 6,912.00		\$ 6,912.00
Alt 65	65	65.00	\$ 65.00	\$ 7,307.00		\$ 7,307.00		\$ 7,307.00		\$ 7,307.00		\$ 7,307.00		\$ 7,307.00
Alt 66	66	66.00	\$ 66.00	\$ 7,716.00		\$ 7,716.00		\$ 7,716.00		\$ 7,716.00		\$ 7,716.00		\$ 7,716.00
Alt 67	67	67.00	\$ 67.00	\$ 8,139.00		\$ 8,139.00		\$ 8,139.00		\$ 8,139.00		\$ 8,139.00		\$ 8,139.00
Alt 68	68	68.00	\$ 68.00	\$ 8,576.00		\$ 8,576.00		\$ 8,576.00		\$ 8,576.00		\$ 8,576.00		\$ 8,576.00
Alt 69	69	69.00	\$ 69.00	\$ 9,027.00		\$ 9,027.00		\$ 9,027.00		\$ 9,027.00		\$ 9,027.00		\$ 9,027.00
Alt 70	70	70.00	\$ 70.00	\$ 9,492.00		\$ 9,492.00		\$ 9,492.00		\$ 9,492.00		\$ 9,492.00		\$ 9,492.00
Alt 71	71	71.00	\$ 71.00	\$ 9,971.00		\$ 9,971.00		\$ 9,971.00		\$ 9,971.00		\$ 9,971.00		\$ 9,971.00
Alt 72	72	72.00	\$ 72.00	\$ 10,464.00		\$ 10,464.00		\$ 10,464.00		\$ 10,464.00		\$ 10,464.00		\$ 10,464.00
Alt 73	73	73.00												

NJ Department of Labor & Workforce Development

Payroll Certification for Public Works Projects
for Contractor and Subcontractor's Weekly and Final Certification

SUBMIT form via the NJ Wage Hub (njwages.nj.gov) or use other submission methods in the portal.
IMPORTANT: For purposes of law, you must also submit this form to the appropriate public body or lessor, either via the NJ Wage Hub or other methods:

Payroll No.	Name of Contractor or Subcontractor Straight Edge Striping LLC F.E.I.N. 203662885	Date Wages Due & Paid 09/26/2025	Week Ending Date 09/21/2025	2. Work		3. Demographics			4. Day and Date							6. Hourly Rate of Pay	7. Gross Amt. Earned		8. Deductions				9. Net Wages Paid for Week	10. Total Fringe Benefit Cost/Hr.			
				Job Title e.g., operator, journeyman, foreman	Work Classification/ Occupational Category e.g., carpenter, mason, painter	Sex M=Male, F=Female, B=Binary	Race See Key	Ethnicity Hispanic, Non-Hispanic, Hispanic	ST or T	Hours worked each day							This Project	This Week	FICA	Federal Tax	State Tax	Local Tax			Other	Total Deductions	
										MO 09/15	TU 09/16	WE 09/17	TH 09/18	FR 09/19	SA 09/20												SU 09/21
1	Alex Porras 222 Elizabeth Street South Bound Brook, NJ 08880 xxx-xx-2623	Foreman	Painter-Line Striping Foreman	M		H	S	4	0	0	0	0	0	0	0	4	73.00	292.12	292.12	22.35	0.00	4.09	0.00	0.67	27.11	265.01	0.00
	Alvaro Gonzalez 145 Westervelt Avenue North Plainfield, NJ 07060 xxx-xx-3297	Journeyman	Painter-Line Striping Journeyman 2	M		H	S	4	0	0	0	0	0	0	0	4	72.00	288.12	288.12	22.04	0.00	4.32	0.00	3.11	29.47	258.65	0.00
	Jorge E Henao 221 Oakmoor Avenue South Plainfield NJ 07080 xxx-xx-7090	Foreman	Painter-Line Striping Foreman	M		H	S	4	0	0	0	0	0	0	0	4	73.00	292.12	292.12	22.35	16.90	4.38	0.00	3.15	46.78	245.34	0.00
	Jose M Leon-Tista 495 Bound Brook Road Dunellen, NJ 08812 xxx-xx-2128	Journeyman	Painter-Line Striping Journeyman 1	M		H	S	4	0	0	0	0	0	0	0	4	69.26	273.04	273.04	20.89	15.00	0.00	0.00	35.89	237.15	0.00	
							S																				
							O																				
							S																				
							O																				
							S																				
							O																				

KEY W= White; B= Black or African American;
A= Asian; N= American Indian or Native Alaskan;
I= Native Hawaiian or Pacific Islander; M= 2 or More

See following page for instructions
 Check if additional sheets attached
XW-562 (6/23)

RESOLUTION

#2026 - 55

APPOINTMENT OF BACK-UP WATER/SEWER OPERATOR

I, Chris Slavicek, Mayor of the Borough of Helmetta, with advice and consent of the Borough Council, do hereby appoint

WATER RESOURCE MANAGEMENT

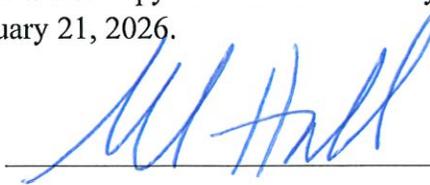
as BACK-UP WATER/SEWER OPERATOR for the Borough of Helmetta for a term that expires on December 31, 2026.

Water Resource Management will receive a monthly amount of \$300.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewksi		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk



December 30, 2025

Borough of Helmetta
51 Main Street
Helmetta, NJ 08828

Attn: Matthew Crane (m.crane@helmettaboro.com)
Borough Administrator

Re: Borough of Helmetta
2026 Proposal for
Backup Licensed Operator Services

Dear Mr. Crane:

Water Resource Management, Inc. (WRM) is pleased to provide you with this proposal for assuming responsibility as the backup licensed operator for the W-2/C-2 licensed water and wastewater facilities in Helmetta.

WRM proposes services to include the following:

Backup Licensed Operator Services

1. A Licensed Operator with no less than one license classification lower will be provided to serve as the Borough's backup licensed operator on record with the NJDEP.
2. Communicate with the Licensed Operator on a regular basis to maintain familiarity with the system.
3. Up to 2 hours per month will be spent in service of this scope of work. Regular site visits will not be performed.

Professional Services

Time spent on tasks that exceed the monthly hours designated in the above section shall be billed at the Professional Services rate. WRM will obtain written Borough approval before performing additional professional services.

Emergency Services

Time spent on emergency situations requiring a separate mobilization to the site shall be billed at the Emergency Rate, including portal to portal transportation. There will be no minimum hour charge for emergency call-outs, and every effort will be made to minimize emergency rate billings when possible. Situations will be deemed emergency where immediate attention is required to ensure the safe and regular operation of the system, including but not limited to equipment failure, collections system main breaks, water main breaks, and response to alarms. WRM will only respond to emergency situations after written authorization from the Borough.

Additional Stipulations

1. WRM shall not be responsible under the Backup Licensed Operator Services scope of work for any regulatory oversight, including sampling and submission of regulatory documents. Any assistance in the completion of regulatory processes shall be billed at the Professional Services hourly rate.
2. WRM is not responsible for responding, in writing or otherwise, on behalf of the Borough to resident concerns or media requests, nor attend public meetings. Should the Borough desire for WRM to attend any public meetings or anything outside the enumerated services above, such attendance or services shall be considered a change in scope of WRM's services which will be billed at the *Professional Services* rates set forth below.
3. WRM shall not be required to attend hearings or otherwise participate in any legal or other regulatory proceedings under this proposal. Any attendance by representatives of WRM at any hearings or other legal or regulatory proceedings will be considered a change of scope of services and will be billed at the *Professional Services* rates set forth below.
4. The Borough shall indemnify and hold WRM harmless for any and all claims, actions, allegations, regulatory filings, fines or judgments filed or assessed against the Borough water and/or wastewater facilities as a result of unforeseeable circumstances beyond the control of WRM operations agreement, including but not limited to equipment failure, chemical releases caused by others, spills caused by others, lab errors, or weather-related incidents. The Borough shall further indemnify and defend WRM for any and all claims, actions, allegations, regulatory filings, fines or judgments filed or assessed against the Borough arising out of the negligent acts or omissions of Borough employees, agents, officers, officers or any consultants or sub consultants working for the Borough.

Fee for Services

Backup Licensed Operator Services	\$300.00 monthly lump sum
Professional Services	\$150.00 per hour
Emergency Services	\$160.00 per hour

WRM appreciates the opportunity to submit this proposal for services to the Borough of Helmetta. Our proposed backup licensed operator and project manager shall be Michael Pizzuti.

Please contact Daniel Beach at 856-304-0573 should you have any questions or require additional information.

Sincerely,



Leonard A. Faiola, PE, PP, CME
President & CEO

cc: Dennis K. Yoder, PE, PP, CME, Principal
John A. Meier, Operations Manager

**RESOLUTION
2026-56**

**RESOLUTION TO APPLY AND OBTAIN A RECREATION GRANT FROM
THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

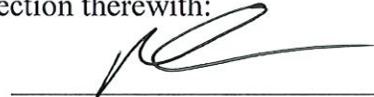
WHEREAS, the Borough of Helmetta desires to apply for and obtain a grant from the New Jersey Department of Community Affairs to carry out recreation projects.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta is hereby authorized to submit the application for consideration of a grant and recognizes and accepts the Department may offer a lesser or greater amount that what is requested and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Helmetta and the New Jersey Department of Community Affairs.

BE IT FUTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Matthew Crane

Business Administrator



Paul Reed

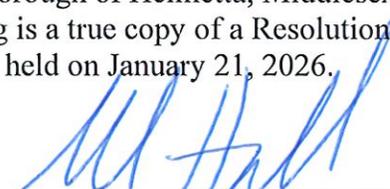
Director, DPW



	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓					
Bohinski	✓					
Duffy	✓					
Dzingleski	✓					
Reid	✓					

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.


MELISSA HALLERMAN, RMC

**RESOLUTION
2026 - 57**

**RESOLUTION FOR THE
MIDDLESEX COUNTY RECYCLING ENHANCEMENT GRANT**

WHEREAS, The County of Middlesex in continuing to recognize the importance of recycling and the role that the individual municipalities play in conjunction with the County towards achieving an exemplary recycling rate has proposed to provide grant monies to municipalities through the Recycling Enhancement Grant (REG) Program; and

WHEREAS, It is the intent of the REG Program to provide funds to qualifying municipalities to be used for to enhance a municipality's recycling program; and

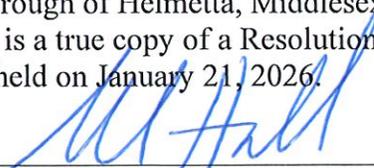
WHEREAS, It appears to be in the best interest of the Borough of Helmetta and its citizens to apply for this grant;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta to accept a grant from the Middlesex County Division of Solid Waste Management.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

**RESOLUTION
2026-58**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO LOFTS AT HELMETTA
PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS AMENDED, FOR THE YEAR 2025**

WHEREAS, Lofts at Helmetta (the “Lofts”) is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the “Law”); and

WHEREAS, the Borough of Helmetta is required to reimburse the Lofts for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Lofts for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, Kaplan Companies submitted bills from Central Jersey Waste for garbage and recycling services for the year 2025 in the amount of \$33,987.24 which represents garbage for recycling pickup at twice the frequency of the Borough pickup; and

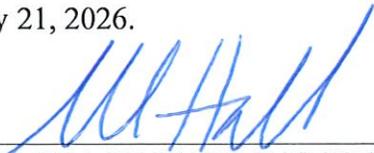
WHEREAS, the Borough agrees to the amount in the Solid Waste Collection Agreement in the amount of \$28,209.41.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of twenty-eight thousand two hundred nine and forty-one cents to Lofts at Helmetta representing 2025 garbage reimbursement.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓				
Bohinski	✓					
Duffy						
Dzingleski						
Reid						

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

#2026-59

**RESOLUTION APPROVING 2026 TEMPORARY BUDGET
APPROPRIATIONS**

WHEREAS, in the normal operation of the business of the Borough of Helmetta, it will be necessary for making contract, commitments, and payment prior to the adoption of the regular 2026 budget for the Borough of Helmetta; and

WHEREAS, revised Statue 40A:4-19 of the State of New Jersey provides that the Governing Body of any municipality may make the temporary budget to provide for any contracts, commitments, or payments to be made between the beginning of the budget year and the adoption of the final budget: and

WHEREAS, the date of the resolution is within the first thirty (30) days of January 2025; and

WHEREAS, the total amount of temporary budget hereunder of \$903,825.00 does not exceed the thirty-five percent (35%) of the total budget appropriations of the Borough of Helmetta for 2025, exclusive of any 2025 appropriation made for the debt services, capital improvement fund and public assistance, and exclusive of 2025 debt services appropriation.

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget for the Borough of Helmetta for the year 2026 be adopted., and a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer for their records.

CURRENT FUND		
6-01-20-110-023	Mayor & Council OE-Website Adm	\$1,750.00
6-01-20-120-010	Municipal Clerk S&W	\$13,000.00
6-01-20-120-020	Municipal Clerk OE	\$2,500.00
6-01-20-701-010	Administrator S&W	\$11,100.00
6-01-20-701-020	Administrator OE	\$1,000.00
6-01-20-705-010	Finance S&W	\$7,600.00
6-01-20-705-021	Finance OE	\$9,500.00
6-01-20-708-010	Tax Collection S&W	\$3,500.00
6-01-20-708-021	Revenue Admin Tax Coll OE	\$5,500.00
6-01-20-710-010	Tax Assessor S&W	\$4,100.00
6-01-20-710-020	Tax Assessor OE	\$2,700.00
6-01-20-712-020	Legal Services OE	\$7,000.00
6-01-20-715-020	Engineering OE	\$2,000.00
6-01-21-720-010	Planning Board S&W	\$1,700.00

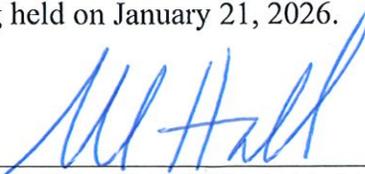
6-01-21-720-020	Planning Board OE	\$2,000.00
6-01-22-725-010	Code Enforcement S&W	\$1,750.00
6-01-22-725-010	Code Enforcement OE	\$500.00
6-01-23-730-020	Liability Insurance	\$41,250.00
6-01-23-732-020	Worker's Comp Insurance	\$41,000.00
6-01-23-733-020	Health Insurance Employee	\$82,600.00
6-01-25-749-022	Fire OE	\$3,000.00
6-01-25-752-010	Fire Prevention Bureau S&W	\$1,200.00
6-01-25-752-020	Fire Prevention Bureau OE	\$500.00
6-01-25-757-020	Municipal Prosecutor OE	\$1,800.00
6-01-26-315-020	Vehicle Maintenance OE-DPW	\$7,000.00
6-01-26-765-010	Streets & Roads S&W	\$34,000.00
6-01-26-765-020	Streets & Roads OE	\$10,000.00
6-01-26-771-010	Recycling S&W	\$2,500.00
6-01-26-772-020	Buildings & Grounds OE	\$12,000.00
6-01-26-774-020	Community Center OE	\$2,500.00
6-01-27-788-010	Animal Control S&W	\$1,700.00
6-01-27-788-020	Animal Control OE	\$750.00
6-01-28-795-020	Recreation OE	\$3,000.00
6-01-28-797-020	Senior Citizens OE	\$500.00
6-01-31-825-020	Electricity	\$8,000.00
6-01-31-826-020	Street Lighting	\$8,000.00
6-01-31-827-020	Telephone Costs	\$5,000.00
6-01-31-829-020	Natural Gas	\$9,000.00
6-01-31-830-020	Fuel Oil Purchase	\$1,000.00
6-01-31-831-020	Postage	\$2,000.00
6-01-31-832-020	Copying	\$2,000.00
6-01-31-833-020	Gasoline	\$1,000.00
6-01-31-834-020	Office Supplies	\$500.00
6-01-32-837-020	Landfill/Disposal Solid Waste	\$18,000.00
6-01-36-845-015	Social Security	\$8,000.00
6-01-36-849-020	DCRP Employer	\$500.00
6-01-42-855-010	Municipal Court S&W	\$8,000.00
6-01-42-855-020	Municipal Court OE	(\$500.00)
Interlocal		
6-01-43-746-031	Police Service-Jamesburg	\$201,875.00
6-01-43-747-020	Spotswood EMS Services	\$7,500.00
6-01-43-772-020	Woodbridge Animal Control	\$3,750.00
6-01-43-785-020	Middlesex CO Board of Health	\$5,400.00
6-01-43-786-020	Middlesex CO Recycling Program	\$20,000.00
TOTAL CURRENT FUND		\$631,025.00

WATER UTILITY FUND		
6-05-55-500-010	Water S&W	\$30,000.00
6-05-55-500-021	Water Operating OE	\$15,000.00
6-05-55-500-025	Purchase of Water	\$66,000.00
6-05-55-500-022	Water Operating Insurance	\$14,100.00
TOTAL WATER UTILITY FUND		\$125,100.00
SEWER UTILITY FUND		
6-07-55-500-010	Sewer S&W	\$30,000.00
6-07-55-500-021	Sewer Operating OE	\$15,000.00
6-07-55-500-023	Monroe MUA Charges	\$89,000.00
6-07-55-500	Sewer Operating Insurance	\$14,100.00
TOTAL SEWER UTILITY FUND		\$148,100.00
GRAND TOTAL		\$904,225.00
DEBT SERVICE FUND		
6-01-45-874-020	MCIA Loan Interest	\$3,321.98
6-01-46-876-020	Private Placement Loan Principal	\$100,000.00
6-01-46-877-020	Private Placement Loan Interest	\$11,590.00
TOTAL DEBT SERVICE FUND		\$114,911.98

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN, RMC
Municipal Clerk

**RESOLUTION
#2026-60**

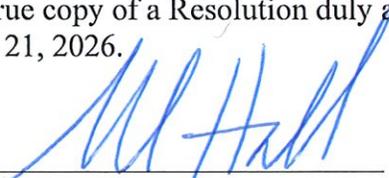
HIRING OF SEASONAL PUBLIC WORKS EMPLOYEE

BE IT RESOLVED, that Brandon R. Bandy is hereby appointed as a seasonal employee in the Public Works Department. His starting salary will be \$18.00 per hour, and his start date will be January 18, 2026.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on January 21, 2026.



MELISSA HALLERMAN
Municipal Clerk

BOROUGH OF HELMETTA

Tina Mc Dermott

REPORT OF THE TAX COLLECTOR

**TINA MCDERMOTT
TAX COLLECTOR**

MONTH OF: **DECEMBER**

DATED: 1/6/2026

TAXES	2024	0.00
TAXES	2025	62,952.12
TAXES	2026	25,502.28

ADJUSTMENTS

Year End Penalty	785.55
Lien transfer	-2,860.63

INTEREST 1,193.71

(2,075.08)

RECORDING FEES
LIEN SEARCH FEES
LIEN REDEMPTION
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2024	0.00	0.00	0.00
2025	(9,206.65)	68,894.44	59,687.79
2026	(165.54)	3,275,465.00	3,275,299.46
			<u>3,334,987.25</u>

TOTAL 89,648.11

TAX COLLECTORS TRUST

DATE	CK#	SOURCE	DEBITS	CREDITS
11/28/2025	1007	23-00003	44,411.31	186,652.83

12/31/2025

Interest paid

44,411.31

15.08

TOTAL AS PER 12/31/25 BANK STATEMENT

142,256.60

BOROUGH OF HELMETTA
 2025
 DELINQUENT TAXES AS OF:

12/31/25

2025 \$ SOLD AT 2025 TAX SALE

CREDIT BALANCE (9,206.65)

(9,206.65)

68,894.44

DECEMBER	2024		
JANUARY	2024	59,687.79	59,687.79
FEBRUARY		59,687.79	59,687.79
MARCH		59,687.79	59,687.79
APRIL		59,687.79	59,687.79
MAY		59,687.79	59,687.79
JUNE		59,687.79	59,687.79
JULY		59,687.79	59,687.79
AUGUST		59,687.79	59,687.79
SEPTEMBER		59,687.79	59,687.79
OCTOBER		59,687.79	59,687.79
NOVEMBER		59,687.79	59,687.79
BALANCE			\$ 59,687.79

Cash Receipts

adj

December 2025

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
12/3/2025	Kimberly Christian	Trust - Holiday Party	\$20.00	CK# 221
12/3/2025	Melissa Riccardi	Trust - Holiday Party	\$10.00	Cash
12/5/2025	Maryann Dona	Trust - Ornament	\$15.00	Cash
12/5/2025	Iryna Kosy	Trust - Holiday Party	\$20.00	Cash
12/8/2025	Steve Magno	Trust - Holiday Party	\$10.00	Cash
12/8/2025	Jessica Squire	Trust - Holiday Party	\$10.00	Cash
12/8/2025	Donation	Trust - Donation	\$5.00	Cash
12/8/2025	Joseph Reid	Trust - Ornament	\$15.00	Cash
12/8/2025	Sue Slavicek	Trust - Ornament	\$75.00	CK# 2627
12/9/2025	Sharon Ansley	Animal	\$11.00	CK# 767
12/16/2025	Rania Mohamed-Ahmed	Current - Marriage License	\$28.00	Cash
12/16/2025	David Allen	Current - Marriage License	\$28.00	CK# 1304
12/17/2025	Chris Slavicek	Trust - Ornament	\$20.00	Cash

ORDINANCE #2026-01

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

CALENDAR YEAR 2026

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law (N.J.S.A. 40A:4-45.1 et seq.) provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Helmetta in the County of Middlesex finds it advisable and necessary to increase its CY2026 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 3.5% increase in the budget for CY2026 amounting to \$44,802.31 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Helmetta, in the County of Middlesex State of New Jersey, a majority of the full authorized membership of this Governing Body affirmatively concurring, that in the CY2026 budget year, the final appropriations of the Borough of Helmetta shall, in accordance with this Ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$44,802.31 and that the CY2026 municipal budget for the Borough of Helmetta be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized by this Ordinance that is not appropriated as part of the final CY2026 budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director of the Division of Local Government Services within five (5) days after such adoption.

AFFIDAVIT OF PUBLICATION

Order Number : 11973194

STATE OF WISCONSIN
Brown County

Of the **Home News Tribune**, a newspaper printed in Freehold, New Jersey and published in East Brunswick, in State of New Jersey and Middlesex County, and of general circulation in Middlesex and Union Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

01/07/2026

Kayla

Legal Clerk

Denise Roberts

Notary Public State of Wisconsin County of Brown

4-6-07

My commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

**BOROUGH COUNCIL OF THE
BOROUGH OF HELMETTA
PUBLIC NOTICE
NOTICE OF PENDING ORDINANCE
2026-01**

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Helmetta, County of Middlesex and State of New Jersey, held on January 1, 2026. It will be further considered for final passage, after public hearing thereon, at a meeting of said Borough Council to be held in the Borough Hall, 51 Main Street, Helmetta, in said County, on January 21, 2026 at 7:00 o'clock p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

Copies of the ordinance are available to the general public of the Borough who shall request such copies, at the office of the Borough Clerk in said Borough of Helmetta, in the County of Middlesex, New Jersey.

**Melissa Hallerman
Borough Clerk
Borough of Helmetta
County of Middlesex, New Jersey
1/7/26 (\$18.33)**

ORDINANCE #2026-01
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: January 1, 2026

Recorded Vote

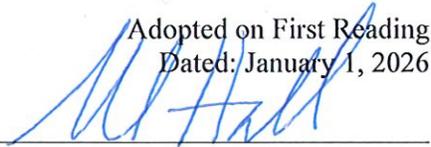
Motion made by *Council President Karczewski*

Second by *Councilman Duffy*

Roll Call

	RECORDED VOTE			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on First Reading
Dated: January 1, 2026



Melissa Hallerman, Municipal Clerk

Adopted: January 21, 2026

Recorded Vote

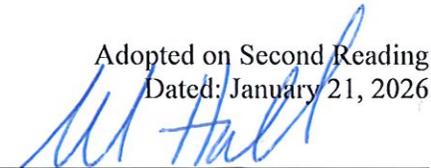
Motion made by *Councilman Dzingleski*

Second by *Councilman Reid*

Roll Call

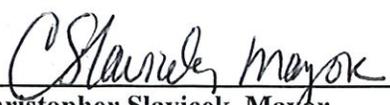
	RECORDED VOTE			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on Second Reading
Dated: January 21, 2026



Melissa Hallerman, Municipal Clerk

Approval by the Mayor in this



Christopher Slavicek, Mayor
Borough of Helmetta

**BOROUGH OF HELMETTA
ORDINANCE NO. 2026-02**

**AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, AMENDING CHAPTER 55 OF THE BOROUGH CODE
ENTITLED "VEHICLES AND TRAFFIC" TO ESTABLISH A BOROUGH-WIDE
PROHIBITION ON PARKING ON SNOW-COVERED STREETS DURING SNOW
EVENTS AND EMERGENCIES**

WHEREAS, the Mayor and Council of the Borough of Helmetta ("Borough") are charged with protecting the health, safety, and welfare of the public; and

WHEREAS, the efficient and timely removal of snow and ice from public streets is essential to public safety, emergency response, and the free flow of traffic; and

WHEREAS, the Borough has determined that limiting snow-emergency parking restrictions to designated streets creates enforcement and operational challenges during snow events; and

WHEREAS, the Mayor and Council desire to establish a uniform, Borough-wide prohibition on parking on snow-covered streets during snow events and declared emergencies to facilitate snow removal and protect public safety.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

SECTION 1. Amendment to § 55-23 – Parking Prohibition During Snow Removal and Other Emergencies

Section 55-23 of Chapter 55 of the Borough Code is hereby amended and supplemented to read as follows:

§ 55-23. Parking prohibition on snow-covered streets.

Whenever snow has fallen and the accumulation is such that it covers any street, roadway, or portion thereof within the Borough of Helmetta, no vehicle shall be parked upon any street or roadway within the Borough until after all snowfall has ceased, or until such earlier time as the streets or roadways have been plowed and the snow removed to a sufficient extent to permit the normal flow of traffic, or until such earlier time as the streets have been cleared through natural causes sufficiently to permit the normal flow of traffic and so that parking, once resumed, will not interfere with such normal flow of traffic.

SECTION 2. Repealer of Schedule XVI

Section 55-43.1, Schedule XVI, entitled "Parking During Snow Removal and Other Emergencies," is hereby repealed in its entirety. All references within Chapter 55 to Schedule XVI are hereby deleted.

SECTION 3. Amendment to § 55-26 – Effectiveness

Section 55-26 of Chapter 55 of the Borough Code is hereby amended to read as follows:

**BOROUGH OF HELMETTA
ORDINANCE NO. 2026-02**

**AN ORDINANCE OF THE BOROUGH OF HELMETTA, COUNTY OF MIDDLESEX,
STATE OF NEW JERSEY, AMENDING CHAPTER 55 OF THE BOROUGH CODE
ENTITLED "VEHICLES AND TRAFFIC" TO ESTABLISH A BOROUGH-WIDE
PROHIBITION ON PARKING ON SNOW-COVERED STREETS DURING SNOW
EVENTS AND EMERGENCIES**

§ 55-26. Effectiveness.

The effectiveness of this Article shall not be contingent upon the posting of signs on individual streets. Notice of snow-related parking prohibitions may be provided by Borough-wide notice, emergency declaration, public announcement, or other reasonable means as permitted by law.

SECTION 4. Severability

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall not affect the validity of the remaining portions of this ordinance.

SECTION 5. Repealer

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. Effective Date

This ordinance shall take effect upon final passage and publication according to law.

ORDINANCE 2026-02
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: January 21, 2026

Recorded Vote

Motion made by

Councilman Dzingleski

Second by

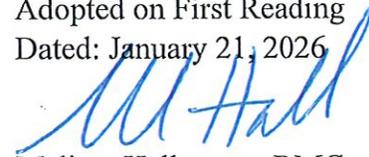
Councilwoman Bohinski

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on First Reading
Dated: January 21, 2026



Melissa Hallerman, RMC

Adopted: February 18, 2026

Recorded Vote

Motion made by

Second by

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				
Councilwoman Bohinski				
Councilman Duffy				
Councilman Dzingleski				
Councilman Reid				

Adopted on Second Reading
Dated: February 18, 2026

Melissa Hallerman, RMC